

NAZEING PARISH COUNCIL

Minutes of the meeting of the Full Council held on Thursday 26th January 2017 at 8:45pm at St Giles Hall, Nazeing.

Members present: Cllrs Evans (Chairman), Arnold, Carter, Gross, Joslin, Shorter & Skipper.

Also present: Lorraine Ellis (Clerk), 8 members of the Public, reducing to 3.

These minutes are subject to ratification at the next meeting.

1. Apologies for absence:

Cllrs Casey, Clarke, DiMaria, Frydrych. Apologies noted from County Cllr Jackson.

2. Public participation:

Kevin Ellerbeck wished to speak on item 7.

Graham Smith wished to speak on item 6.

3. Declarations of Interest:

Cllr Evans non pecuniary interest in item 7.

4. Approval and signing of minutes:

a) The minutes of the meeting of the Full Council meeting held on 22nd December 2016 were approved and signed by the Chairman with no amendments.

b) To minutes of the Planning Committee meeting held on 8th December and 22nd December 2016 were noted.

5. Leisure Centre. CS

a) Information / checking a number of risk areas in the Leisure Centre.

A Health and Safety Manager has carried out an initial survey and the report has been circulated to Cllrs.

Cllr Shorter advised that some issues of concern were raised by the clerk that were beyond her expertise, so in the interests of the safety of the clerk and the public, a surveyor was called in and it was agreed the hall should be closed until further more invasive inspections could be carried out.

Cllr Shorter covered the issues with the hall that have been raised in the survey, namely

- the concrete floor itself slopes quite severely from a position approximately half the width of the hall which would indicate that the structural slab itself has "broken its back"
- there are obvious signs of movement within the structure of the building as well as the surrounding area
- access to and egress from the building via the car park is hazardous due to the amount of slip, trip and fall hazards
- a number of surveys should be undertaken, due to legislation.

It was agreed to ask Sid Clark to quote to produce a formal report, to identify the next steps required by the Council and to quote to manage the whole process. It was stated that the Council should then obtain quotes to undertake the necessary surveys.

It was agreed that the formal report would be available on the website.

Regarding the required remedial work, it was agreed to use SafeSite to hire Heras fencing and Acrow props. Items would need to be secured until installation. Cllr Shorter agreed to oversee installation and a number of Cllrs agreed to assist with the installation.

The Scout Hut is available for the Council's Thursday meetings and it was agreed to use it for future meetings. Cllr Gross would arrange WiFi access. **Action: Cllr Gross**

6. Pound Close Play Area.

a) An update on the request by Graham Smith (resident), for the Council to plan to enhance the play area, following feedback from neighbours about trees, fencing & new play equipment. **Graham Smith / LE**

Graham produced a questionnaire for residents, this was also emailed to a number of residents and approximately third of the residents replied. Response positive on the fencing and play equipment but a little more mixed regarding the trees however, only 1 resident disagreed.

b) An update on costs to buy & plant trees. **LE**

The cost to buy & plant trees from EFDC, which are suitable for the vicinity are £180 /tree. Total cost £1080. Permission would also need to be obtained from EFDC. It was agreed to request 6 trees for the Pound Close play area.

Write to EFDC, to request 6 trees & ask for permission. It was also agreed to use the play area budget.

7. Broxlea Mushroom Farm EPF/1493/16

To consider the proposal in the Unilateral Undertaking to be offered by the developer and any benefit which the Council would receive in the event of their being a S.106 Agreement.

Kevin Ellerbeck gave the Parish Council some background & update on recent discussions with EFDC. Kevin advised that he would like the £50,000 in the Unilateral Undertaking for the Parish community & not EFDC.

It was agreed to C/F to next Planning meeting, for the Council to decide what community projects the Council would like to spend the £50,000 on.

8. Financial Matters:

a) It was agreed to authorise:

i) payments totalling £2,048.53

ii) transfer of £10,000 between bank accounts.

It was noted Cllrs Joslin & Carter will set up & approve direct credits this month.

Action Cllrs Joslin & Carter.

b) The Financial summary for January 2017 was approved and signed by the Chairman with no amendments.

c) To consider the third quarterly budget report for 2016/17.

The third quarterly budget report for 2016/17 was noted, no questions raised.

d) To review charges made for allotment rental, football pitch hire and hall hiring.

It was agreed that there would be no changes to allotment rental, football pitch hire and hall hiring.

9. Precept 2016/17. LE

To review draft of Precept for 2016/17 and agree final figure for EFDC by 31/01/17.

Details were circulated to the Cllrs before the meeting. It was noted that spend exceeds budget but the Council normally underspends, so no undue concern.

With a Precept of £71,964 & LCTS grant of £1,991 (Total £73,995), tax band D would increase slightly by 1%.

It was proposed that the Precept is set at £71,964. All agreed, EFDC to be advised.

10. Revisions to the code of conduct from Simon Hill (EFDC)

Details circulated to Cllrs. Recommendations

- (i) To consider the changes implemented by the Epping Forest Standards Committee to the Councillors Code of Conduct and
- (ii) That the Council adopts the new Code of Conduct Accordingly.

The changes to the Councillors Code of Conduct were considered & the Council adopted the new Code of Conduct Accordingly. EFDC to be advised.

Cllr Joslin will explain the detail at the next Full Council meeting, Cllrs to bring notes.

11. Update on Matters relating to the Total site. CS/DJ

Cllr Shorter provided an update: samples have been analysed and levels have dropped significantly. The contamination report will be produced and a remediation method statement issue to and agreed with EFDC land contamination officer

12. Clerks Report.

Report circulated before the meeting. No questions.

13. Reports from Councillors who have attended other meetings.

None.

14. Communications.

Items a) b) & c) were noted.

a) Nazeing Conservation Society – Notice of A Special General Meeting on 16th February 2017. Details on noticeboard/website.

b) A&J Street Lighting have completed the annual maintenance survey and details circulated to Cllrs.

c) Essex County Council have issued Public Notice regarding temporary road closures due to resurfacing work, this affects Nazeing and surrounding area, details on website. For consideration:

d) Public consultation 5 Jan to 16 Feb 2017 on Joint Replacement Waste Local Plan – Proposed Modifications ECC & Southend-on-Sea Borough Council. Details on website. Update from Cllr Shorter, following his review of the modifications.

Cllr Shorter will forward details to Cllrs & the Council's response can be considered at the next Planning meeting.

e) Notification received from the Planning Inspectorate regarding an Order on FP59. Consideration of the Order will take the form of a hearing on 04/04/2017 at EFDC. The Council's response can be considered at the next Planning meeting.

15. Information Items and other items for next agenda:

Information item

a) New C392 Bus service. Review meeting arranged for 3/2/17.

16. Date of next meeting of Full Council. 23rd February 2017

Meeting closed 10pm.

Signed by the Chairman:

Date: