

## **NAZEING PARISH COUNCIL**

**Minutes of the meeting of the Full Council held on Thursday 23rd February 2017 at 8:15pm at the Scout Hut, Perry Hill, Middle Street, Nazeing.**

**Members present:** Cllrs Evans (Chairman), Carter, Casey, Clarke, Gross & Joslin.

**Also present:** Lorraine Ellis (Clerk), County Cllr Jackson, 3 members of the Public.

*These minutes are subject to ratification at the next meeting.*

### **1. Apologies for absence:**

Cllrs Arnold, DiMaria, Frydrych, Shorter, Skipper.

### **2. Public participation:**

County Cllr Jackson wished to speak on item 7.

### **3. Declarations of Interest:**

None.

### **4. Approval and signing of minutes:**

**a)** The minutes of the meeting of the Full Council meeting held on 26th January 2017 were approved and signed by the Chairman with no amendments.

**b)** The minutes of the Planning Committee meeting held on 12th and 26th January 2017 were noted.

It was agreed to discuss item 7, at this point, minutes recorded below.

### **7. Proposed Energy Recovery Facility at Rattys Lane, Hoddesdon**

To discuss the circulated draft response from Cllr Clarke and agree final response by the Council.

County Cllr Jackson & Cllr Carter had attended the Veolia / Hertfordshire County Council meeting on 23/02/17. Attendance was c.500 people. County Cllr Jackson gave a brief update from the meeting and Cllr Carter covered some points raised. There is concern with the high volume of vehicles accessing the site (268 vehicles) and the impact of the emissions on residents.

County Cllr Jackson will forward the LVRPA document to the Clerk for circulation to the Council.

County Cllr Jackson suggested the following to be included in the Council's response

- i) over 100,000 people live nearby (Hoddesdon, Broxbourne, Roydon, Nazeing and Harlow),
- ii) it is in / adjacent to the Green Belt.

After further discussion, it was also stated that no consideration has been given to the people of Essex in the application and this should be included in the Council's response. There was also concern that the prevailing wind would carry emissions to Roydon and Nazeing.

It was proposed that the draft response is submitted, along with the diagram, and that it is amended to include the four points raised. All Cllrs were in agreement. Cllr Clarke agreed to make the amendments. **Action Cllr Clarke.**

The Parish Council thanked Cllr Clarke for drafting a good response.

## **5. Leisure Centre. CE/TA**

An update on the building condition survey. To consider and agree the next steps to be taken by the Council.

The building condition survey has taken place and the report is expected by 03/03/17. Interim details indicate that the building is in need of extensive repair and upgrade but is considered to be in serviceable condition and should be usable for a few more years with some general repairs. The most immediate attention is required to the access/parking area at the front of the property which is a potential trip hazard because of the cracks, unequal settlement and gaps to the concrete bays.

Following receipt of the survey, it was agreed to obtain quotes to repair the car park with tarmac.

## **6. Amenity Matters:**

**a)** Pound Close Play Area. An update following the request to EFDC to enhance the play area with trees.

Only 3 Amelanchier arborea Robin Hill remain and Steve Mayhew (Arboricultural Officer at EFDC) has proposed 3 alternative trees (from cherry blossom family). EFDC (Housing dept) have no objections to the six trees identified and their location on the map, as agreed with Steve Mayhew. A letter will be sent to every resident in Pound Close, advising them of the enhancement to the play area.

**b)** Elizabeth Close Play Area. An update following the closure of the play area due to issues with the rubber surface.

The Clerk advised the Council of the issues, that when the wetpour is stepped on in certain areas, it is sinking noticeably. It has not torn or damaged in any other way. The Clerk is in the process of obtaining quotes to repair the wetpour. It was agreed that the issue should be addressed and to obtaining quotes to repair the wetpour.

**c)** Bumbles Green and Allotments hedge maintenance update.

The allotments hedge has been cut. Hedge along road at Bumbles Green has also been cut. Remaining work to be scheduled when weather allows. It was noted that the neighbour has been notified.

**d)** To consider the request to include the Parish Council Logo on the interpretation board at the Nazeing Triangle.

It was agreed to include the Parish Council Logo on the interpretation board at the Nazeing Triangle, subject to looking satisfactory on the proof, which would be verified by the Clerk & Nicola Ceconi (Countrycare EFDC).

In addition, Nicola Ceconi advised that the new dipping platform is hopefully being installed by 24/02/17.

**e)** Request for dog litter bin. To discuss and agree the next steps to be taken by the Council.

It was agreed the Council would not introduce dog bins, due to the issue of no one available to empty the bins and the concern that further requests would be forthcoming, involving continued expensive for the Council.

## **8. Street Lighting Maintenance**

A&J Street Lighting have completed the annual maintenance survey and details circulated to Cllrs. To consider and agree the next steps to be taken by the Council.

The results indicate that the lights are not in such a poor condition as first expected. It was proposed that two new lights are purchased for adjacent to 1 Hyde Mead & outside 55 Highland Road. The cost is £349/light. This was agreed. A decision on the remaining six lights will be taken following information from a further visit by A&J Lighting.

## **9. Financial Matters:**

**a)** It was agreed to authorise:

i) payments totalling £3,751.87

ii) transfer of £5,000 between bank accounts.

It was noted Cllrs Joslin & Carter will set up & approve direct credits this month.

### **Action Cllrs Joslin & Carter.**

**b)** The Financial summary for February 2017 was approved and signed by the Chairman with no amendments.

**c)** To consider and approve a monthly maintenance website fee of £10, to be paid in two instalments during the year. The fee will be reviewed by Blackbird Design and the Clerk, before payment. It was agreed to approve this payment.

## **10. Highway improvement requests. All Cllrs**

Essex Highways have invited NPC representatives to submit highway improvement requests that can be considered by the Local Highway Panel. A request is not guaranteed but an early submission will ensure consideration for 2017/18 programme of works.

Cllrs to submit proposals before the next Full Council meeting. **Action All Cllrs**

## **11. Update on Matters relating to the Total site. CS/DJ**

There is no update on the Total Site. Cllr Joslin will contact Mr Ellerbeck. It is understood that there is a document that needs signing for the utilities for the Total Site. This will be obtained and forwarded to Cllr Joslin for review.

## **12. Clerks Report.**

Report circulated before the meeting. No questions were raised.

## **13. Reports from Councillors who have attended other meetings.**

**a)** Cllr Carter attended the Veolia / Hertfordshire County Council meeting on the Energy Recovery Facility at Rattys Lane, Hoddesdon on 23/02/17 (see earlier item).

**b)** Cllr Clarke attended the Nazeing Conservation Society on 16/02/17. Attendance was c.25. There was interest in the Society and people will meet again to get a better idea of what the Society want to achieve.

Cllr Clarke also attended a meeting on 10/02/17 to obtain feedback from passengers regarding the new bus service C392 provided by Epping Forest Community Transport. All positive.

c) Cllr Gross attended the Area Planning Sub-Committee West Meeting on 22/02/17. Planning Application EPF/3163/16 Units 20 -21 Former Mushroom Farm, Laundry Lane has been referred to the District Management Committee meeting.

#### **14. Communications.**

For consideration:

a) UK Power Network are promoting their Priority Services Register and have asked for the Council's help, to raise awareness of this service. Details circulated to Cllrs. It was agreed that the information should be given to the chemist and doctor's surgery to enable them to pass on the form to residents who they believe could benefit from being on the Priority Services Register.

For consideration:

b) RCCE Entry form for Essex Village of the Year. It was agreed that Nazeing would not be entered into the competition.

For noting:

c) There are a number of changes for some bus services. Details have been added to the website.

#### **15. Information Items and other items for next agenda:**

None.

#### **16. Revisions to the code of conduct from Simon Hill (EFDC) DJ**

Cllr Joslin will explain the detail of the changes. C/F to the next Full Council meeting.

#### **17. Planning Applications: DJ** The following applications were considered:

This is provided for information only, EFDC do not normally accept comments on this application.

(a) **Application No:** EPF/0358/17      **PDE Officer:** Graham Courtney      **Note:** Also under Roydon

**Applicant Name:** Mr Greg McKenzie

**Location:** 8 Sibley Row, Common Road, Waltham Abbey, Essex, EN9 2DG

**Proposal:** Prior approval application for a 5.9 metre deep single storey rear extension, height to eaves 2.8 metres and overall height of 2.96 metres.

**Resolved - No comment.**

This is provided for information only, EFDC cannot accept comments on this application.

(b) **Application No:** EPF/0242/17      **TPX Officer:** Robin Hellier

**Applicant Name:** Mr Martin O'Brien

**Location:** Patience Cottage, Belchers Lane, Bumbles Green, Nazeing, Essex, EN9 2SA

**Proposal:** Nazeing & South Roydon Conservation Area. T1 Chestnut, T2 Conifer, G1 Conifers - Fell. T3 Willow - Remove branch rubbing on phone line.

**Resolved - should be referred to the District Council's Tree Officer to ensure no damage to the tree, however the Council raised concern of felling the Cheshunt tree when it appears to be in good condition.**

#### **18. Date of next meeting of Full Council.** 23rd March 2017.

Meeting closed 9:30pm.

**Signed by the Chairman:** .....

**Date:** .....