

NAZEING PARISH COUNCIL

Minutes of the meeting of the Full Council held on Thursday 20th July 2017 at 8:15pm at the Scout Hut, Perry Hill, Middle Street, Nazeing.

Members present: Cllrs Carter (Chairman), Casey, Clarke, Frydrych, Gross, Joslin.

Also present: Lorraine Ellis (Clerk), 3 members of the Public.

These minutes are subject to ratification at the next meeting.

1. Apologies for absence:

Cllrs Arnold, DiMaria, Gray, Shorter & Skipper. Apologies noted from County Cllr Jackson. Not present: Cllr Evans.

2. Public participation:

Bob Bray wished to speak on item 13.

3. Declarations of Interest:

None.

4. Approval and signing of minutes:

a) The minutes of the Full Council meeting held on 22nd June 2017 were approved and signed by the Chairman with no amendments.

b) The minutes of the meeting of the Planning Committee held on 15th June 2017 were noted.

5. Wood Recycling site and Recent Fire. MF/K Carter / LE

Information has been received from EFDC following request for correspondence in May relating to the site. It was agreed that no further information is currently required.

Cllr Carter advised that Robert Halfon raised the wood recycling site on 19/7/17 at a debate in parliament. Forward link to debate to Cllrs. Still awaiting response from Robert Halfon wrt the Public Inquiry.

A meeting has been arranged with the Fire Service for 9/8/17 and Cllrs Frydrych and Carter will attend.

6. Social Media. K Carter

Cllr Carter has been using the "The Nazeing's information and sharing Facebook" page to share information with residents. Links are being added to the Council's website, for meeting agendas. It was agreed that nothing further is required.

7. Training for Flood Warden and Emergency Response Roles. GS

Cllr Carter advised that Cllr Skipper is trying to contact someone at EFDC, to help with the meeting, to discuss ideas of what could happen & how the Council would deal with it.

8. Amenity Matters:

a) Street lights.

i) It was resolved to replace the street light outside 43/45 Palmers Grove at a cost of £349 as it is unrepairable.

ii) It was resolved to remove the old street light stump outside Highfield Lodge, Middle Street at a cost of £80.

b) Replaced Street lights

It was confirmed the power to street lights at Elizabeth Close and Middle Street has been transferred and the lights are working. A residents' car has been parked by the light at Wheelers Close, so power transfer has been delayed. An error with the type of traffic management required at Betts Lane has meant that this work has also been delayed.

c) Investigation of parking restrictions at the Nazeing Parade. MF

Cllr Frydrych has enquired with the shop keepers regarding length of stay at the parade, however, mixed response from 2 to 4 hours. He will look at a 2 hour maximum stay & how the Parish Council could enforce it and will discuss with District Cllr Bassett.

d) New trees damaged at Pound Close. LE

Graham Smith advised that two of the trees had been cut with a knife. Not ring barked but deep strips of bark cutting into the wood. At the meeting, he advised that all the trees had been damaged. Steve Mayhew (Arboricultural Officer at EFDC) has put plastic spiral rabbit guards around the stems of the trees to hopefully stop any further damage occurring.

e) Play in the Park sessions at Elizabeth Close are Friday 28th July and Friday 18th August, both 1:30pm to 3:30pm.

f) Cans and bottles on playing fields at Bumbles Green

Paul Bray (Nazeing Youth FC) advised on 15/7/17 the field was trashed with cans & bottles of beer, dog fouling by the entrances to the field and a smashed bottle. Advised him to clear it up as a health & safety issue and asked groundsman to check for any remaining rubbish as soon as he could.

9. Financial Matters:

a) It was resolved to authorise:

i) payments totalling £4,167.11

ii) transfer of £7,500 between bank accounts.

It was noted Cllrs Joslin & Carter will set up & approve direct credits this month.

Action Cllrs Joslin & Carter.

b) The Financial summary for July 2017 was approved and signed by the Chairman with no amendments.

10. Leisure Centre. MF

a) Portakabin was approached to produce a 3D auto CAD drawing, as per the first draft / design, however, they advised that this is not currently possible.

Budget for the new hall was briefly discussed, however, no decision was made as estimates for hall are required and also a decision about the PWLB loan.

It was resolved to obtain quotes to produce an architect's drawing and possibly an estimate of cost.

It was resolved to approach Sue Sheppard (Village Halls & Community Buildings Adviser at Rural Community Council of Essex) and other councils who have built village / community halls.

It was resolved that the working group put together a plan of action on the way forward. **Action: Hall working group**

b) It was noted that no feedback has been received from the Leisure Centre hall hirers on first draft plan.

c) There was a brief discussion regarding the various fixtures and fittings at The Leisure Centre.

It was resolved to arrange for the alarm to be switched off as there is nothing left in the office and also not to install an alarm at the new office.

It was resolved that Cllrs Joslin & Carter & the Clerk visit the Leisure Centre and they decide which fixtures and fittings are retained, decisions by the end of August.

Action: Cllrs Joslin & Carter & the Clerk

d) The draft risk assessment report for the Leisure Centre, required to comply with insurance requirements, was discussed.

It was resolved to approve the risk assessment report, subject to confirming the person to inspect the building regularly (externally & internally).

11. Update on Matters relating to the Total site. DJ

Cllr Joslin advised that there is an issue with Highways Rights and he has had a number of meetings and conversations over the past week to progress the issue. It was noted that he is receiving considerable assistance from County Cllr Jackson. Awaiting for confirmation from Essex Highways of their proof that they still have the Highways Rights.

12. Grant request.

The request from Paul Bray Nazeing Youth FC for funding of £200-£250 towards the purchase of another set of goals for mini soccer was discussed. It was agreed to confirm what size the goals are and Cllr Frydrych would look at costs. **Action: Clerk/ Cllr Frydrych**

13. Request from resident. DJ/K Carter

Resident Bob Bray had requested that the rules for Councillors and code of conduct was discussed at a Council meeting.

Bob Bray was unhappy how Cllr Clarke had dealt with his recent planning application. He felt that Cllr Clarke didn't make her comments known at the Council planning meeting with his planning application and that, sometime later, Cllr Clarke contacted EFDC directly with her comments.

Cllr Clarke replied that she could write to EFDC with her comments, after it had been considered at Council planning meeting. She advised that it was her own comments and nothing to do with the PNGB group & unsure why Bob had thought this.

It was agreed that clarification would be sought with EFDC that a Cllr can respond to a planning application as a resident.

14. Review Standing Orders. LE

To consider the revised standing orders. C/F

15. Clerks Report.

Report circulated before the meeting. No questions raised, however it was advised that for meeting 06/04/17 and item 13b, the horse was not in Harlow, so this action can be closed.

16. Reports from Councillors who have attended other meetings.

Cllr Clarke attended the Code of Conduct course at EALC and found it very useful.

17. Communications.

To following communication was considered:

a) EFDC has been asked to amend its taxi licence conditions in relation to tariffs and is consulting with interested parties. The Council considered the suggested changes and resolved "No comment".

For information:

b) Information from EFDC for activities over the school holidays has been added to the website.

c) Request from EFDC for public to join Tenants and Leaseholders Panel. See noticeboard and website for details.

18. Planning Applications: DJ. The following applications were considered:

(a) **Application No:** EPF/1512/17 **Officer:** Steve Andrews
Applicant Name: Mr Salvatore Orlando
Location: Halston Nursery, Hoe Lane, Nazeing, Waltham Abbey, EN9 2RJ

Proposal: Erection of 2 detached garages.

Resolved – no objection.

These are provided for information only, EFDC do not normally accept comments on these applications.

(b) **Application No:** EPF/1780/17 **DRC Officer:** Jane Gravelle
Applicant Name: Mr Salvatore Orlando
Location: Halston Nursery, Hoe Lane, Nazeing, Waltham Abbey, EN9 2RJ

Proposal: Application for approval of details reserved by condition 10 'contaminated land - remediation scheme' on planning application EPF/0093/16 (Re-site new dwelling 3m to North of position approved in application EPF/0826/14)

Resolved – no comment.

(c) **Application No:** EPF/1611/17 **CLD Officer:** Alastair Prince
Applicant Name: Mrs A Gowlett
Location: 70 Old Nazeing Road, Nazeing, Waltham Abbey, EN10 6RL

Proposal: Certificate of Lawful Development for proposed loft conversion with rear dormer and hip to gable.

Resolved – no comment.

(d) **Application No:** EPF/1787/17 **CLD Officer:** Alastair Prince
Applicant Name: Mr & Mrs Jason Garwood
Location: Park Cottage, Back Lane, Nazeing, Essex, EN9 2RT

Proposal: Certificate of lawful development for a proposed installation of indoor swimming pool, ancillary to existing house and within residential curtilage.

Resolved – no comment.

(e) **Application No:** EPF/1890/17 **PDE Officer:** Jill Shingler
Applicant Name: Mr Ozcan Hassan
Location: 6 Nazeing New Road, Broxbourne, EN10 6SS

Proposal: Application for prior approval for a single storey 8m rear extension, following demolition of existing rear extension. Height to eaves 2.7m, overall height 2.9m.

Resolved – no comment.

19. Information Items and other items for next agenda.

Information Item:

a) Cllr Carter advised that land owners can decide to sell their land for fracking. Forward fracking information to Cllrs.

20. Date of next meeting of Full Council. 28th September 2017.

Meeting closed 22:40pm.

Signed by the Chairman: **Date:**