

NAZEING PARISH COUNCIL

Minutes of the FINANCE COMMITTEE held on Thursday 13th February 2014 at the rising of the Planning Meeting at the Leisure Centre, Bumbles Green, Nazeing and Members are summoned to attend.

Members in attendance: Councillors D Borton, D Joslin, Arnold, E. Borton, Carter, Skipper.

Non Members in attendance: Councillors Evans, Ballard and Castle, 1 member of public and Mark Pyatt (Clerk)

1. Apologies for absence: None

2. Declarations of Interest: No declarations were made.

3. Clerk Report.

The Clerk confirmed that the Committee request for expenditure to be confirmed against budget availability was not in place yet. The new computerised accounting system will be in place for next month and will provide such reports. It was confirmed that there were no budget overspends in the list of payments to be approved. Cllr. Skipper left the meeting at 9.10 pm.

4. Accounts for Payment. All payments were approved
It was confirmed that the Scout payment should be against the Festival and not a S137 grant.

5. Annual Precept It was noted that the annual Precept request was submitted to EFDC.

6. Pensions.

It was noted that the Position of Clerk is now in eligible for admittance to the Essex Pension Fund the request is to be signed by the Chairman.

Action MP

7. Aerodrome Corner rent increase

Cllr Joslin agreed to draft a request for details of the rent increase calculation to be sent to the Environment Agency.

Action MP

8. Street Lighting:

The new lighting contract has not been received, despite numerous requests. The contractor has been struggling with weather related incidents and repair requests and quotations for parts are taking longer than normal, due to the workload.

Action MP

9. Other Matters:

a) Website

Contact has been made with Essex County Council for a website and registration completed. This will be progressed.

Statutory required changes have been made on current web sites

The Committee **RESOLVED** to make changes to existing website for errors but not to increase content ahead of a migration to the new site which is hoped to be April 2014.

b) The RBS Accounting software has been installed and entries have been backdated from April to December 2013 and reconciled to existing ledgers. A demo of the new system will be arranged for Councillors

Action MP

c) HM Revenue and Customs update.

It was confirmed that our appeal has been lodged and supported by R. Halfon MP. The process will take around 10 weeks and we will have opportunities to reply to any HMRC documents provided to the tribunal.

d) 2013 Nazeing Festival update.

It was agreed that the updated 2013 Festival accounts would be presented to the March meeting for finalisation with all outstanding items resolved or written off before forthcoming audit.

e) It was **RESOLVED** to transfer £3,000 (Three thousand pounds) from Barclays Business Saver Account to Community Account to meet February outgoings

10. Matters not tabled:

Drafts of the Nazeing sign had been received and further details are awaited for consideration.

Action MP

11. There was no exclusion of public & press.

Meeting closed 21: 35