

## **NAZEING PARISH COUNCIL**

### **Minutes of the meeting of Nazeing Parish Council held on Thursday 26th February 2015 at 8:00pm at the Leisure Centre, Bumbles Green, Nazeing.**

**Members present:** Cllrs D Borton (Chairman), Arnold, Ballard, E Borton, Carter, Castle, Joslin, Shorter.

**Also present:** Lorraine Ellis (Clerk), 1 member of the Public.

It was requested to bring forward Agenda item 15 to be discussed after item 4, in order to allow Cllr Shorter to leave the meeting early. This was agreed.

**1. Apologies for absence:** Cllr Culling, Evans, Frydrych, Knight, Skipper.

**2. Public participation:**

Bob Bray raised the issue with water along Middle Street and the recent accident, due to the water freezing on the road and causing hazardous conditions.

Robert Overall to be contacted, with a view to attending a Parish Council meeting.

**3. Declarations of Interest:** None.

**4. Approval and signing of minutes:**

**a)** The minutes of the meeting of the Full Council Meeting held on 22nd January 2015 were approved.

**b)** Planning Committee Meeting on 22nd January 2015 minutes. Noted.

**c)** Planning Committee Meeting on 12th February 2015 minutes. Noted.

**Item 15 was discussed at this point, minutes recorded below.**

**15. Update on Matters relating to the Total site.**

Cllr Shorter discussed the contents of the various emails being sent on this matter, housing prices have increased so offers should be reviewed and a reasonable deposit requested.

Cllr E Borton read a letter he has drafted to EFDC, Cllrs were in agreement with the letter's contents and it being sent to EFDC.

It was agreed to ask Bidwells to negotiate with the other bidders & request a reply within 2 weeks

It was also agreed to ask Bidwells to negotiate with Mr Ellerbeck to re-consider increasing his offer to £700,000 with a more reasonable deposit of £10,000 being paid (6 months loan interest) and a binding undertaking to build what is on our planning application, which is market value housing.

It was noted that Cllr Shorter left the meeting after item 15 was completed.

**5. Amenity Matters:**

**a)** Motorbikes - trespass and noise disturbance.

Cllr Arnold advised that the Police have been to the site a couple of times, provided more signs, which will be erected.

Cllr Arnold will write to Essex Police about the incident at Broxbourne Woods & the operation that Herts Police conducted.

**b) Birchwood site. TA**

No update, carry forward to next Parish Council meeting.

**c) Update on re-measuring allotment plots.**

Cllr Castle is planning to start this on 02/03/15. Cllr Castle also needs to purchase some marking posts for the allotments, Bob Bray has offered to assist?

Cllr Joslin requested to ensure a 3m gap is left between the ditch and the allotments.

**6. Financial Matters:**

**a) It was agreed to authorise:**

i) payments totalling £3,143.92

ii) no transfer of funds between bank accounts was required

Revised total as agreed, without payment for 3 Kier invoices with queries.

**b) The Financial summary for February 2015 was approved.**

**7. Current Budget.**

Correct PWLB repayment figure actual (should be in 101 not 301), correct Clerks NI figure (assigned to wrong A/C code), include Pension figure and confirm that NPC do not have to pay Clerks NI.

It was noted that £300 has been included in A/C 4110 for a laptop for the Planning meetings.

**8. Discuss the "Events" ear marked fund. GS/MF**

No update, carry forward to next Parish Council meeting.

**9. Review Emergency Flood Action Plan and Emergency Action Plan. ALL**

The Clerk updated the Cllrs with information from Peter Charman (Contingency Manager at EFDC). It was agreed to invite Peter to the next Parish Council Meeting.

**10. The Leisure Centre.**

Only electrical quotes received to date. It was agreed to proceed with all the electrical items on the quote.

In addition, it was agreed to get the doorbell replaced, to obtain a quote for a new cooker and to review the remaining items once quotes have been received.

**11. Clerks Report.**

Ref Meeting 23/10/14 Pt 5. Risk assessment.

Circulate the one page risk assessment from the Council Finance course tutor.

Ref Meeting 22/01/15 Pt 9. Highway improvements.

Cllr D Borton has discussed this with County Cllr Jackson and the majority of the roads highlighted at the meeting are all maintenance rather than improvements. The Highway improvements request was for projects as opposed to maintenance requests.

Cllr E Borton has completed documentation for Hyde Mead Road (Nazeing Primary School), the Clerk to forward to Essex Highways & County Cllr Jackson.

Cllr D Borton confirmed that Bumbles Green & St Leonards Road (Gateway signs) have already been raised with the relevant people.

Cllr D Borton & the Clerk to review the list of roads raised and send a list of maintenance issues to Essex Highways.

Ref Meeting 12/02/15 Pt 4d. CCTV and request to move the equipment.

It was agreed to carry out the service and to write to all the Nazeingbury Parade shop owners to confirm continuing with the CCTV agreement & include the cost of £320 to move the equipment.

**12. Reports from Councillors who have attended other meetings.**

Cllr E Borton & Cllr Castle attended the EALC Meeting. EFDC preparing Greenbelt Review.

**13. Communications:**

**a)** Clair Chivers & the state of the Total site.

It was agreed to obtain a quote from Vince Cresswell to make the site secure (fencing) and to tidy the site, and to also discuss & accept or reject the quote at the next Planning meeting.

It was agreed to reply to Clair Chivers, with an update from the meeting and advise her that NPC are in the process of selling the site.

**b)** Omar Riza enquired about using the Bumbles Green football pitches on a Sunday for High Wych youth team.

It was agreed that this is not possible.

**c)** Amanda Palumbo / Janet Mansfield enquired about the Nazeing Festival.

NPC is not organising a festival, it was suggested that they speak to Diana Pollen at Nazeing Park.

**14. Information Items and other items for next agenda:**

Cllr Arnold asked for renovation of the football pitches to be included at the next Parish Council meeting.

**16. Exclusion of public and press.** None.

**17. Date of next meeting of Full Council Committee.** 26th March 2015, 8pm.

Meeting closed 9:50pm.

**Signature of Chairman:**

**Date:**