

## NAZEING PARISH COUNCIL

**Minutes of the meeting of the Full Council Committee held on Thursday 10th December 2015 at 8pm at the Leisure Centre, Bumbles Green, Nazeing.**

**Members present:** Cllrs Evans (Chairman), Arnold, DiMaria, Joslin.

**Also present:** Lorraine Ellis (Clerk), 3 members of the Public.

*Cllr Evans addressed the meeting to advise that Daphne Borton, former Cllr of Nazeing Parish Council, had passed away last Monday. District County Cllr Anthony Jackson expressed his personal condolences. There was a minute's silence.*

*These minutes are subject to ratification at the next meeting.*

**1. Apologies for absence:** Cllrs Carter, Casey, Culling, Frydrych, Shorter, Skipper.

**2. Public participation:** None

**3. Declarations of Interest:** None.

**4. Approval and signing of minutes:**

**a)** The minutes of the meeting of the Full Council Meeting held on 26th November 2015 were approved and signed by the Chairman with no amendments.

**b)** The Planning Committee meetings on 12th November 2015 minutes. Noted.

**5. Cllr Vacancy:** C/F to January meeting.

**6. Nazeing Triangle Local Nature Reserve. Nicola Rogers**

Nicola (from Epping Forest Countrycare) explained that the dipping platform had become rotten and dangerous in places, so could no longer be used. The boardwalk was installed at the same time, so there is a requirement for a new boardwalk and dipping platform. The proposal is to have a galvanised steel frame with wooden decking. Due to cost, the replacement will be a small boardwalk and larger dipping platform. Countrycare can meet some of the expense but would like the Council to apply for a grant, to help with costs. The Council supports the request and the Clerk can apply for the grant, with assistance from Nicola.

**7. Street Lighting. Marlon Clark**

**a)** Discuss ICP (Independent Connections Provider) Agreement.

**b)** Review of Inventory of Unmetered Supplies.

As Marlon Clark (from Kier) was unable to attend, C/F to January meeting.

**8. Amenity Matters:**

**a)** Allotments. Nothing to report.

**b)** Play areas. Update on quotes to undertake the work listed in the report. Further quote received. C/F to January meeting. **CE/LE.**

**c)** Motorbikes. Issue with trespass and noise disturbance. Cllr Arnold to draft a letter to progress the Public Spaces Protection Order & send to John Heppell. C/F to January meeting. **TA**

**d)** Birchwood site. Concern of working outside agreed hours of operation. **TA.** In addition, the amount of dust from the site is affecting large areas in the village. **LE.** Asked if Mr Jim Nolan (EFDC) and Mr Andy White (EA) can attend a Full Council meeting in 2016. If unable to attend, then they can propose dates they can make and a working group can be formed.

**e)** Fly tipping at Laundry Lane. Following the steps taken by EFDC, no prosecutions were made.

**f)** Clarification on land behind Nazeing Crossroads bus shelter, issue with trees/fence, raised by EFDC and Mrs Lane (local resident). Awaiting update from ECC. C/F to January meeting. **LE/DJ**

**g)** To consider the quotes for tree work required at Pound Close play area. C/F to January meeting. **LE**

## **9. Financial Matters:**

**a)** It was agreed to authorise:

i) payments totalling £1,746.90

ii) No transfer of monies between bank accounts was required

**b)** The Financial summary for December 2015 was approved and signed by the Chairman with no amendments. It was noted Cllrs Carter and Joslin will set up & approve direct credits this month. **Action Cllrs Carter & Joslin.**

**c)** It was resolved to remove Cllr Skipper and add Cllr Arnold to the bank mandate.

## **10. Current Budget and Precept 2015/16.**

Details were circulated to the Cllrs before the meeting. Two changes required, a/c code 4160 to reduce to £800 & also check potential election costs and a/c code 4161 to increase to £4000.

## **11. Highway improvement requests. All Cllrs**

Essex Highways have invited NPC representatives to submit highway improvement requests (including traffic management improvements) that can be considered by the Local Highway Panel. Form to be submitted by Feb 2016.

The following proposals were discussed:

Traffic management at crossroads. CE

Proposal to use land by play area for parking for residents of Palmers Grove, as no parking currently available & reduce road congestion on Hoe Lane. TA

Introduce kerb along section of Hoe Lane (150m) nr Palmers Grove. TA

Traffic calming on Middle Street to Bumbles Green. DJ

Clerk to circulate the Council's request from last year.

Reminder to Cllrs to consider highway improvements before next meeting.

## **12. Leisure Centre**

**a)** Hygiene bin contract. C/F to January meeting if necessary. **LE**

### **13. Clerks Report.**

No comments but request to include updates in red.

### **14. Reports from Councillors who have attended other meetings.**

Cllr Evans was invited to The Yes foundation meeting, which prepares youngsters for the workplace. Looking at targeting Nazeing children, by going to Stewards school (Harlow).

Cllr Evans attended the Candle Light carol service at Waltham Abbey.

### **15. Communications:**

**a)** Thames Water is searching for privately owned sewage pumping stations that would become its responsibility next year. Contact Thames Water directly at [thameswater.co.uk/pumphunt](http://thameswater.co.uk/pumphunt) Details on noticeboard. Noted.

**b)** Transport Representative meetings being held between 2<sup>nd</sup> February and 25<sup>th</sup> February 2016. Noted.

**c)** Email from Mrs Bennett. Concern of high speeds through Nazeing. Council are considering traffic calming in the village. Forward email to Police.

**d)** Newsletter issued by Essex County Council in respect of devolution. Inviting Town & Parish Councils for input. Noted.

**e)** M11 Dec to Feb 2016 Roadworks and closures. Details on noticeboard. Noted.

**f)** EFDC Youth Projects – map to provide young people with information about local projects. Include PHAB Club and Scouts.

**g)** New fencing at the residence on Middle Street, by the Public House. Already raised with Enforcement at EFDC.

**h)** Emails from resident and EFDC - request from resident for better signage for Arrow Yard, to assist with deliveries. New signage was erected at 1-3 Old Nazeing Road by EFDC, however, EFDC are now receiving complaints that signage is in the wrong place & the "Arrow Yard" lettering is too small.

It was resolved for the Clerk to reply to the resident & EFDC, stating that that the new signage was erected by EFDC as a gesture of goodwill (as Arrow Yard is a private development) and EFDC won't be changing it. In addition, to suggest that Arrow Yard residents could move their existing sign to help, as the Council is unable to install signs on private developments.

**16. Information Items and other items for next agenda:** None.

### **17. Update on Matters relating to the Total site. DJ/CS**

Cllr Joslin has looked at the Pre-contract enquiries and would appreciate input from Cllr Shorter. Cllrs Joslin & Shorter to liaise.

**18. Date of next meeting of Full Council Committee.** 28th January 2016, 8pm.

Meeting closed 10:20pm.

**Signature of Chairman:**

**Date:**